

Emergency Procedures



For these purposes an emergency can be defined as an accident, incident or event that requires or will require the involvement of the emergency services or another outside agency.

This might include:

- Severe injury or fatality.
- Missing Persons.
- Any form of abuse to members or volunteers.
- Theft and vandalism.
- Fire

All incidents will be dealt with accordingly at the time by persons present who will take all necessary action and steps as defined by:

- Their level of skill.
- Their cumulative experience.
- Their responsibilities.
- The operating procedures and risk assessments of the club and governing body.

All incidents will be coordinated, managed, recorded and investigated by committee members in cooperation with appropriate bodies, i.e.

- Coaches on the scene
- Technical Advisors
- National Governing Bodies
- Health and Safety Executive
- Emergency Services
- Schools and colleges

Only a suitable representative of the club or governing body would speak to the press. No other person should divulge information to anybody as there are strict laws governing what information is permitted to be passed on. Breaching of these laws will jeopardise fair treatment of all involved.

The experience and judgement of the senior club member is the most important factor in an emergency situation. The decisions that they make have to be based purely on what is best for the given situation.

The most senior club member will remain in charge until a more senior or more experienced person arrives at the scene.

All accidents and incident should be recorded on the appropriate form. If necessary a RIDDOR form should be completed.